



City of Ringgold

150 Tennessee Street
Ringgold, GA 30736

Office (706) 935-3061
Fax (706) 965-7446

Application and Permit for Right of Way Encroachment

Permit # _____

Owner's Contact Information

Owner of Property _____

Company _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Fax # _____ Email _____

Contractor Information

Name _____ Title _____

Company _____

License # _____ Expiration Date: _____ ATTACH COPY

Address _____ City _____ State _____ Zip _____

Phone # _____ Fax # _____ Email _____

Location of Work and Construction Schedule:

Address _____

City _____ State _____ Zip _____

Between _____ Road/Drive and _____ Road/Drive

Approximate Start Date _____ Approximate End Date _____

See Drawings or Other Address: _____

Type of Work: *(Check all that apply)* Utility Logging Residential
 Commercial New Driveway Tile Extension Water Fiber Optic/Telephone
 Electrical Gas Temporary Construction Entrance Road Cut Necessary
 Additional work in the public right-of-way is required for this site
(sidewalk, storm drain, street trees, etc.)
 Other (explain): _____

THE UTILITY FACILITIES COVERED HEREBY SHALL BE INSTALLED IN ACCORDANCE TO THE PLANS SUBMITTED, ATTACHED HERETO AND MADE PART HEREOF. APPLICANT AGREES TO COMPLY WITH AND BE BOUND BY THE PUBLIC WORKS DEPARTMENTS RIGHT-OF-WAY ENCROACHMENT STANDARDS LISTED HEREIN DURING THE INSTALLATION, OPERATION AND MAINTENANCE OF SAID UTILITY FACILITIES WITHIN THE PUBLIC RIGHT-OF-WAY.

_____	_____	_____
Print Name	Applicant Signature	Date
_____	_____	_____
Print Name	Contractor Signature	Date

PERMISSION IS GRANTED FOR THE ABOVE DESCRIBED UTILITY FACILITY ENCROACHMENT IN ACCORDANCE WITH THE PLANS AND PROVISION HEREOF. THIS PERMIT IS TO BE STRICTLY ADHERED TO, AND NO WORK OTHER THAN THAT SPECIFICALLY DESCRIBED ABOVE IS HEREBY AUTHORIZED.

PERMIT GRANTED THIS _____ DATE OF _____ 20 _____

_____	_____
City of Ringgold PW Director	City Utility Director (Water or Sewer)

Applicant agrees to hold harmless the City, the Public Works, and all officers, employees or agents of the Public Works or State, or any political subdivision thereof, against any and all claims, damages, demands, actions, causes of action, costs and expenses of whatsoever nature, which may result from any injury to, or the death of, any persons or from the loss of, or damage to, property of any kind or nature, when such injury, death, loss or damage arises out of construction, operation, maintenance, repair, removal or relocation of the facilities covered in this permit.

The permittee shall keep a minimum of one (1) lane of traffic open at all times and work shall occur between 8:00 a.m. and 6:00 p.m. unless otherwise specified, and shall at all times maintain flagman, signs, lights, flares, barricades and other safety devices in accordance with **Manual on Uniform Traffic Control Devices** and notify the Catoosa County Emergency Services of work schedule.

Density tests may be required depending on work needed and roadwork is performed on. The applicant will be responsible for any settling or patch failure for a period of two years from the date of completion.

A **24-hour notice is required** to the department prior to commencement of work under this permit. The permit shall be void in the case of non-compliance with this permit, or a period of **30 days** elapses before work begins.

A location map of the area **shall be attached** to the application.

A drawing to scale showing the exact location of the utility, specifying the size and type of utility **shall be attached** to the application.

GENERAL PROVISIONS

It is expressly stipulated that this permit is a license for permissive use only and the placing of utility facilities upon public property pursuant to this permit shall not operate to create or vest any property right in the holder.

Whenever necessary for the construction, repair, improvement, maintenance, safe and effective operation, alteration or relocation of all or any portion of the street, as determined by the City of Ringgold, any or all of said facilities and appurtenances authorized hereunder shall be immediately removed from the Right-of-Way, or reset or relocated thereon, as required by the City Manager and at the sole expense of the owner/holder unless reimbursement is authorized by separate agreement. Should the owner/holder fail to remove or relocate its facilities, upon due notice from the City, the owner/holder shall be liable for any extraordinary cost or damages incurred by the City as a result thereof.